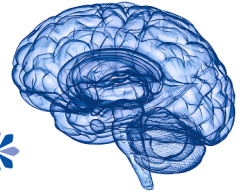


# AUS & NZ MND Research Symposium



## INSTRUCTIONS FOR SUBMITTING ABSTRACTS

To submit your abstract(s) for the 2022 Australian and New Zealand Motor Neurone Disease Research Symposium, you will need to register to use the Oxford Abstracts system and begin your submission in advance of the submission deadline to ensure that any difficulties can be resolved in good time.

### Key dates:

**Abstract submissions open:** Monday 20<sup>th</sup> December 2021

**Abstract submissions close:** Tuesday 1<sup>st</sup> February (11:59pm, AEST)

**Abstract outcomes:** Wednesday 16<sup>th</sup> February

**Programme announcement:** Monday 21<sup>st</sup> February

### Peer review:

Abstracts will be reviewed by a review committee against the following criteria:

- Quality of the research
- Significance
- Innovation

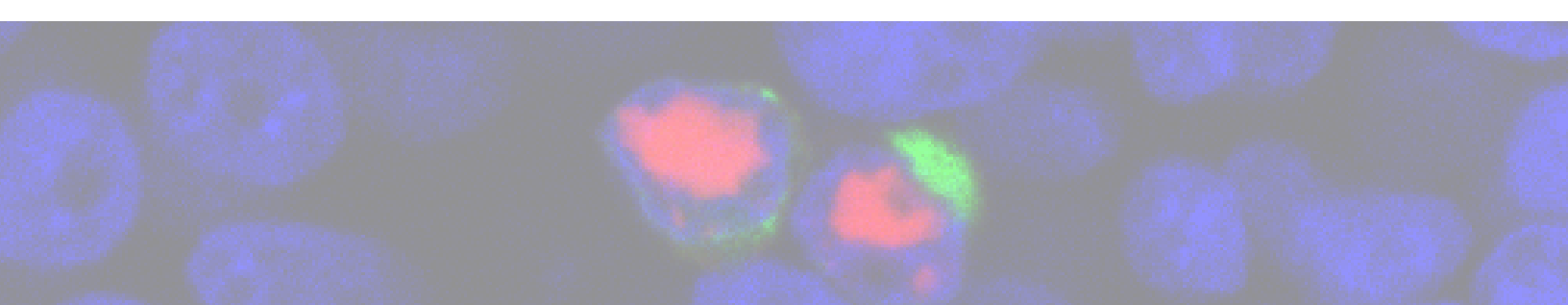
**All applicants will be notified on the outcome of their submission via email. If you are successful, acceptance of the presentation will be confirmed via email.**

### Submission details:

To start an abstract, please click this link:

<https://app.oxfordabstracts.com/stages/3139/submitter>

- Each registrant may only submit one abstract as presenting author.
- Our abstract submission software is provided by Oxford Abstracts. If you have already registered to use Oxford Abstracts for other conferences or meetings in the past, you can simply log in with your username and password.
- If this is the first time you've used the software/haven't submitted an abstract before, please click on "Register a New Account".



- Once inside the abstract submission portal, you will be presented with the online submission form. Complete the submission form using the onscreen instructions for each question.
- Please use the paste buttons available in the text boxes to paste text (otherwise formatting is lost).
- All questions marked with an\* must be answered for your submission to be complete (we cannot accept your abstract until these questions have been answered), you can still press the submit button and come back at a later time before the submission deadline to answer/revisit remaining mandatory questions.
- Abstract should be no more than 250 words and must include an Introduction, Objective/Aims, Methods, Results, and Conclusion. DO NOT include images or tables.
- If you need to pause your submission and come back to it later, it will be kept on the system. To access it, log back onto Oxford Abstracts and click on the submission.
- If you wish to change your answers to the submission questions, you can amend your abstract up until the amendment and submission deadline (February 1 2022). Once amended, you will receive an email confirming that your abstract has been amended.
- Once you have completed your submission, click the “submit” button.
- You will receive an email stating your submission ID. Please make a note of this as it will be the unique identifier for your submission.

If you have any questions, please contact [research@fightmnd.org.au](mailto:research@fightmnd.org.au) or [research@mndaust.asn.au](mailto:research@mndaust.asn.au)

